

The *Policy respecting Publication in the First Nations Gazette, 2019* provides a process for the publication of land code amendments submitted for publication. The Policy requires that the land code amendment:

- be certified as a true copy of the original enactment;
- include confirmation that the land code amendment was duly approved in accordance with the requirements set out in the land code; and
- include the date on which the land code amendment was approved.

The purpose of these requirements is to protect the integrity of the First Nations Gazette by ensuring that land codes published in Part II of the First Nations Gazette are duly enacted by a First Nation.

There are two steps to the process for submitting a land code amendment:

1. CREATE A CERTIFIED TRUE COPY

A person authorized by the First Nation must create a certified true copy of the original enactment. A certified true copy is a reproduction of the original document that is certified to be a genuine reproduction of the original.

The person authorized by the First Nation to create the certified true copy does not need to be a lawyer or notary. For example, it could be the First Nation's law registrar or clerk, legal counsel, Chief, councillor, administrator or another employee.

In order to create a certified true copy, the following wording should be used:

"I hereby certify that this document is a complete and true copy of the original document consisting of _____ pages.

Certified this _____ day of _____, 20_____, by:

Signature: _____ Name & Title: _____"

2. FILL-OUT THE SUBMISSION FORM

Using the submission form, the person submitting the land code amendment for publication must:

- confirm the date on which the land code amendment was approved;
- confirm that the land code amendment was duly approved in accordance with the requirements set out in the land code;
- provide confirmation that the person who created the certified true copy has been authorized by the First Nation to do so; and
- date and sign the submission form.

Note: *The Managing Editor may request additional information or documentation to support the request for publication.*

Submitting a Land Code Amendment for Publication in the *First Nations Gazette*

FNG LAND CODE AMENDMENT SUBMISSION FORM

To: Managing Editor, FNG

Date: _____

Re: Request for Publication of an Amendment to the Land Code in the *First Nations Gazette*

Please find enclosed a certified true copy of an amendment to the _____ Land Code, for publication in the First Nations Gazette.

I confirm that:

1. The enclosed Land Code Amendment was duly approved on _____, in accordance with the requirements set out in the First Nation's Land Code.
2. The person who has certified the enclosed document as a certified true copy of the Land Code Amendment, [name], [title], has been authorized by the First Nation Council to provide the certified true copy on behalf of the First Nation.

I have been duly authorized by the First Nation Council to confirm the matters set out in this document.

Dated the _____ day of _____, 20 _____.

Signature: _____ Name & Title: _____

